



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 19, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 24, 2018

Monday September 24, 2018	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	WI Counties Association Annual Conference	10:00 a.m.	Lacrosse Center & Radisson Hotel Lacrosse 200 Harborview Plaza, Lacrosse
Tuesday September 25, 2018	WI Counties Association Annual Conference	8:30 a.m.	Lacrosse Center & Radisson Hotel Lacrosse 200 Harborview Plaza, Lacrosse
	Highway Committee	8:30 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
Wednesday September 26, 2018	Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday September 27, 2018	Zoning and Subdivision Regulations Training	6:00 p.m.	Middleton Public Library 7425 Hubbard Ave, Archer Rm, Middleton
Friday September 28, 2018	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Saturday September 29, 2018	No Scheduled County Meetings		
Sunday September 30, 2018	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, SEPTEMBER 24, 2018

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of August 23, August 28, September 14 and September 20, 2018 Meeting Minutes
7. Communications
8. August Monthly Financial Report for Register of Deeds Office-Staci Hoffman
9. August Monthly Financial Report for Land Information Office-Andy Erdman
10. September Monthly Financial Report for Zoning-Matt Zangl
11. Discussion on Solar Farm Permitting Process
12. Discussion and Possible Action on the Draft Jefferson County Land Information Plan for 2019-2021-Andy Erdman
13. Discussion and Possible Action on Proposed US Geological Survey 3D Elevation Program Grant and Ranging (LiDAR) terrain mapping project for 2019- Andy Erdman
14. Discussion and Possible Action on Authorization for Change to CU1438-06, Involving a New Sand Storage Area for Hoard's Dairyman Farm, Town of Koshkonong on PIN 016-0614-3422-000 – Mark Watkins
15. Discussion and Possible Action on Request by Lloyd Marks to Replace the Home at N9198 Gopher Hill Road, PIN Town of Ixonia, at 300 Feet from its Existing Location
16. Discussion and Possible Action on Advisory Resolution for Climate Coalition
17. Discussion and Possible Action on Petitions Presented in Public Hearing on September 20, 2018:

R4091A-18 – Brenda Spies/Paul & Pamela Neis Property: Rezone all of PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road** in the Town of Watertown. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1953-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for transportation services, a trucking operation, on PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road**. This Town of Watertown property is being proposed for a Community zone. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1954-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for home occupations on 032-0815-1733-000 (11.1 Acres), **Jefferson Road** in the Town of Watertown. Occupations requested are lawn care, snowplowing, U-Haul rentals and Amsoil distribution. The request is in a proposed Community zone in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

R4092A-18 – George Jaeckel/Jaeckel Land LLC Property: Request to create a 5-acre lot around the home at **W5738 Edgewater Road** in the Town of Koshkonong from parts of PINS 016-0514-0311-002 (4.61 Acres), 016-0614-3443-014 (33.738 Acres), 016-0614-3444-000 (3.9 Acres) and 016-0614-3444-001 (4 Acres). The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4093A-18 – Samuel Meyers: Rezone 7 acres of PIN 010-0615-3331-000 (21.765 Acres) near **W3930 State Road 106** in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1955-18 – Samuel Meyers: Conditional use to allow storage of contractor’s equipment in a proposed A-2 zone near **W3930 State Road 106**, on PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres). The site is in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4094A-18 – Samuel Meyers: Create a 2-acre A-3 zone around the home at **W3930 State Road 106**, part of PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres) in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4095A-18 – Brian Statz: Rezone 4 acres of PIN 014-0615-1131-000 (40 Acres) around the home and buildings at **N4259 County Road D** in the Town of Jefferson. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4096A-18 – Brian Statz: Create a 5.2-acre farm consolidation lot around the home and buildings at **N6638 Kroghville Road** in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 Acres). Create a new 2.1-acre building site. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4097A-18 – Brian Statz: Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 Acres) adjacent to the proposed A-3 zone on **Kroghville Road**, Town of Lake Mills. The request is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R4098A-18 – John R Schultz: Rezone approximately 0.5 acre of PIN 018-0713-0344-027 (2 Acres) for it to be absorbed into adjoining A-1 zoned property under the same ownership. The property is at **W8132 County Road B** in the Town of Lake Mills. The request is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

R4099A-18 – Robert Pizur/AA Fundraiser LLC Property: Rezone 1.935 acres of PIN 016-0514-1511-025 (2.5 Acres) at **N1611 US Highway 12** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1956-18 – Robert Pizur/AA Fundraiser LLC Property: Conditional use to allow for mini-warehousing in a proposed A-2 zone at **N1611 US Highway 12**, Town of Koshkonong on PIN 016-0514-1511-025 (2.5 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1957 – 18 – Dianna & Wade Woelfle: Conditional use to allow three dogs in a Residential R-2 zone at **N1626 South Main St**, Town of Koshkonong on PIN 016-0514-1611-035 (0.699 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1958-18 – Ed Spiegelhoff: Allow a conditional home occupation plumbing business at **N7085 North Shore Rd** in the Town of Lake Mills, on PIN 018-0713-0231-002 (3.830 Acres). This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance, proposed in an A-T, Agricultural Transition zone.

CU1959-18 – Carolyn & Chris Gosdeck: Conditional use to allow canoe and kayak rentals in a Community zone at **N6980 Kasten Rd** in the Town of Milford, on PIN 020-0714-0434-007 (6.148 Acres). Also allow an extensive on-site storage structure 40’ X 60’ at this location. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

R410T-18 – Jefferson County Zoning: This is a proposal to amend the shoreland provisions of the Jefferson County Zoning Ordinance by creating Sec. 11.10(k)7 and bringing the Ordinance into compliance with Wisconsin Administrative Code Chapter 115.

18 Possible Future Agenda Items

19. Upcoming Meeting Dates

October 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

October 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

October 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203

November 9, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

November 15, 7:00 p.m. – Public Hearing in Courthouse Room 205

November 26, 8:30 a.m. – Decision Meeting in Courthouse Room 203

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountymi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Wisconsin Counties Association (WCA) Annual Conference

LaCrosse Center & Radisson Hotel
200 Harborview Plaza
LaCrosse, WI 54601

TENTATIVE AGENDA

SUNDAY

9/23/18

11:30 a.m.-5:00 p.m. Registration
12:30-1:00 p.m.* Credentials Pick-up for Business Meeting
1:00 p.m.* 2018 WCA Annual Business Meeting
1:00 p.m.-5:00 p.m.* Networking Session
Evening Dinner on Your Own (See the La Crosse restaurant flyer at the WCA registration table)

**Time may change pending Packers schedule.*

MONDAY

9/24/18

7:30 a.m.-5:00 p.m. Registration
8:00-8:45 a.m. Breakfast
8:45 a.m.-6:00 p.m. WCA Marketplace Open
10:00 a.m.-12:00 p.m. Opening General Assembly
12:00-1:30 p.m. Exhibitor Luncheon
1:45-3:00 p.m. **CONCURRENT WORKSHOPS**

- *Lifting Wisconsin's Mining Moratorium: What it Means to Counties*
- *Child Welfare Caseload Increases: The Why, and What Can We Do About It*
- *Securing County Facilities*
- *Protecting Your County: Risk Management Best Practices*
- *The Future of Long-Term Care in Wisconsin - How Do County Nursing Homes Uniquely Assist to Meet the Needs of Our Residents*

3:00-3:15 p.m. Break
3:15-4:30 p.m. **CONCURRENT WORKSHOPS**

- *If It Smells Funny, You Might Have an Ethics Issue*
- *The Future of Juvenile Corrections*
- *Protecting Local Taxpayers: Closing the Dark Store Loophole*
- *Administration of Local Highway Programs*
- *Improving Broadband in Rural Areas*

4:30-6:00 p.m. Exhibitor Reception
6:00-7:30 p.m. WCA "Festival of Food" (food stations)

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Wisconsin Counties Association (WCA) Annual Conference

LaCrosse Center & Radisson Hotel
200 Harborview Plaza
LaCrosse, WI 54601

TUESDAY		9/25/18
7:15 -11:30 a.m.	Registration	
7:30-8:15 a.m.	Wisconsin County Mutual Insurance Corporation Breakfast	
8:30-9:45 a.m.	CONCURRENT WORKSHOPS	
	<ul style="list-style-type: none">• <i>Farm Bankruptcies and Their Impact on Counties</i>• <i>Human Trafficking in Wisconsin</i>• <i>Register of Deeds in the New E World</i>• <i>Enbridge: Fueling Wisconsin</i>• <i>Bespoke Isn't Just for Suits: Customizing Employee Health Benefits</i>	
9:45-10:00 a.m.	Break	
10:00-11:15 a.m.	CONCURRENT WORKSHOPS	
	<ul style="list-style-type: none">• <i>Essentials of County Program Evaluation</i>• <i>Water Quality Issues and County Responses</i>• <i>Understanding Generational Differences in the Workplace</i>• <i>Go Regional or Go Home: Why Counties Need to Play Together to Survive</i>• <i>Connecting the Dots Between IT and the Organization</i>	
11:30 a.m.-12:45 p.m.	Closing General Assembly (lunch provided)	
1:00 p.m.	Conference Concludes	

A Quorum of any Jefferson County Committee, Board, Commission or other body , including the Jefferson County Board of Supervisors may be present at this meeting. No business will be conducted.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, September 25, 2018

8:30 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Committee Members: Don Reese - Chair, John Kannard- Vice Chair,
Dick Schultz – Secretary, Michael Wineke, Lloyd Zastrow

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from August 27, 2018 Highway Committee meeting
7. Communications
8. Old Business
 - a. None
9. New Business
 - a. Discussion and possible action on quad-axle truck and winter equipment purchases
 - b. Discuss STP Rural Project Application – CTH N
 - c. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (October 30, 2018 – 8:30 a.m.)
13. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

AGENDA

Executive Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, September 26, 2018, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braugher, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of August 29, 2018 committee meeting minutes
7. Approval of September 11, 2018 county board minutes
8. Communications
9. Update on Strategic Plan Check-In
10. Discussion on Committee Minute Taking Format – J. Blair Ward
11. Discussion and possible action on Broadband Forward! ordinance
12. Financial reports (August)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
13. County Administrator's monthly report
14. Discussion and possible action on tentative future meeting schedule and agenda items.
15. Adjourn

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Committee Members

William F. Hue
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
Sheriff

Carla Robinson
Clerk of Circuit Court

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Chiefs & Sheriff Assn. Representative

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Gail Scott
Health Department Director

Kendall Wick
Child Support Agency Representative

AGENDA

JEFFERSON COUNTY COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

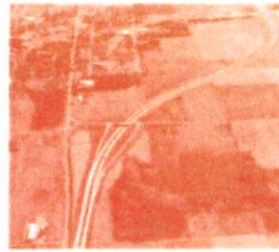
Wednesday, September 26th, 2018 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from August 22, 2018 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discuss letters of support for TAD Grant application.
7. Report from CJCC/Treatment Coordinator (Holler).
8. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
10. Updates on Recidivism Council. (Forseth)
11. Update on monthly jail data. (JESO)
12. Update on Opioid Litigation.
13. Continued discussion on short and long term objectives and programs of the CJCC.
14. Discussion and Possible action on amending the CJCC by-laws/mission statement.
15. Future meeting dates:

October 24, 2018	12:00 noon
November 28, 2018	12:00 noon
16. Future agenda items.
17. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Workshops for Local Planning & Zoning Officials

August 30 & September 27, 2018, 6:00 p.m. - 8:00 p.m.

Middleton Public Library, Archer Room

7425 Hubbard Avenue, Middleton, WI 53562

About the Workshops

These workshops will help you learn more about tools and procedures used by local planning and zoning officials. The first workshop will focus on using and updating the comprehensive plan as a foundation for local use decision-making. The second workshop will focus on regulatory tools and procedures, including zoning and subdivision regulations. Local officials may choose to attend one or both workshops.

Who Should Attend?

- Plan commissions and zoning committees
- City council, village board, town board, and county board members
- Planning and zoning staff, administrators, and clerks who support local officials
- Newly appointed or veteran officials looking to network or hone their skills

Using & Updating the Comprehensive Plan

Thursday, August 30, 2018

Agenda

6:00 pm - Welcome and Introductions

6:10 pm - Role of the Comprehensive Plan

- Purpose and uses of the plan
- Relationship to zoning and subdivision regulations
- Making decisions consistent with the plan

Break & refreshments

7:00 pm - Plan Updates

- Assessing your plan
- Measuring progress on plan implementation
- Plan update options — simple to complex
- Legal process for plan updates

7:45 pm - Regional planning and the relationship to local comprehensive plans

8:00 pm - Adjourn

Zoning and Subdivision Regulations

Thursday, September 27, 2018

Agenda

6:00 pm - Welcome and Introductions

6:10 pm - Zoning

- **NEW!** standards and procedures for conditional use permits
- Rezones and amendments
- Making decisions consistent with the comprehensive plan

Break & refreshments

7:00 pm - Land divisions and subdivisions

- Plat review
- Certified survey maps

7:30 pm - Procedural responsibilities

- Fair and impartial decision-makers
- Findings of fact and recording decisions

8:00 pm - Adjourn



Center for Land Use Education
College of Natural Resources
University of Wisconsin-Stevens Point



An AA/EEO employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title VI, Title IX and ADA requirements.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

**Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
September 28, 2018 @ 8:30 a.m.**

DWAYNE MORRIS; KIRK LUND; GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the August 24, 2018 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Review monthly bills and financial items (August) and Report on the budget
11. Review monthly jail and patrol activity reports
12. Discussion and possible action on approving jail assessment fund purchases
13. Discussion on potential items for the October 26, 2018 meeting agenda
14. Next meeting date is October 26, 2018 (Emergency Management)
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.